



JAMIE BJORN VALSET NUÑEZ

English Language Teacher | BA in
Tourism Business Administration

CONTACT

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Cuautitlán, State of Mexico

LANGUAGES

Spanish ●●●●●
English ●●●●●
Norwegian ●●●●●
French ●●●○○

KEY SKILLS

- Project management
- Articulate, confident communicator
- Personnel management
- Multilingual skills
- Advanced Excel (Certified by WHYGS)
- Teamwork

LEADERSHIP

Passionate · Focused · Decisive ·
Dedicated · Influential · Observant ·
Responsible

COMMUNICATION

Assertiveness · Persuasion ·
Negotiation · Active listening · Public
speaking · Body language ·
Presentation skills · Written
communication · Effective
communication

Teacher and graduate in Tourism Business Administration with solid experience in secondary education, sixth-form college and language centres. Specialised in lesson planning, group management and English language teaching with a focus on learning outcomes. Completed postgraduate studies in Educational Sciences. Looking to join a higher education institution to contribute and continue developing my academic and pedagogical skills. Immediately available.

EXPERIENCE

English Language Teacher

Instituto Jean Piaget · Tultepec, State of Mexico

August 2026 - Present

- Planning and delivering English lessons for adolescent learners, using communicative activities and materials suited to their age and language level.
- Designing projects and digital resources to develop listening, speaking, reading and writing skills while encouraging participation and learner independence.
- Assessing learning, providing feedback and monitoring homework, learning evidence and individual academic support needs.
- Managing classes and promoting positive behaviour through classroom agreements, assertive communication and responses to behavioural concerns.
- Maintaining attendance, assessment and learning records; preparing academic and administrative reports for school leadership.
- Communicating with parents and coordinating with school leaders to monitor achievement, behaviour and agreed support measures for learners.

Teacher

Bachillerato Tecnológico Teoloyucan · Language Teaching Centre (CEI) - English Language

2024 - July 2026

- Development of teaching-learning processes focused on academic training and general competencies, aligned with institutional educational models.
- Lesson planning and design of academic activities aimed at achieving learning outcomes.
- Assessment of academic performance using formal instruments and established criteria.
- Group management and administration, as well as academic monitoring of students.
- Preparation of academic and administrative reports; participation in collegiate and academic activities.

PROFESSIONAL BACKGROUND

EXPERIENCE (CONTINUED)

Professional Placement and Social Service - Multi-purpose Trainee

Escuela Secundaria Oficial 1063 "Luis Nishizawa Flores"

2019 - 2024

- Internal and external customer service.
- Data entry into databases.
- English language teaching.
- Issuing and management of documents.
- Group management and administration; conflict resolution.

Trainee - Multi-purpose Trainee

Grand Palladium Resort Spa Hotel

2019

- Document management and customer service.
- Group management and administration.
- Conflict resolution and event planning.

EDUCATION

Master's in Educational Sciences

Universidad Internacional de la Rioja (UNIR)

Studies completed

BA in Tourism Business Administration

Universidad Bancaria de México, State of Mexico

2024

Foundation Degree in Tourism

Universidad Bancaria de México, State of Mexico

2020

CERTIFICATIONS

- English Pronunciation for International Intelligibility - Oxford University Press - Oxford Professional Development
- Classroom Management - Oxford University Press - Oxford Professional Development
- Digital Tools - Google for Education - UNIR (48 hours) · Dec 2024 - Jun 2025
- Teaching with AI - Angloeducativo® (8 hours) · Jul 2026
- Excel Marathon - SmartPro Soluciones (9 hours) · May 2026
- Customer Service Quality with SENATI - Cursa app · Sep 2023
- BTT Teaching Induction Mentoring Programme - Grade 10 (95%) - Universidad Bancaria de México (UBAM) · Jul 2025

REFERENCES

Available upon request.